

MISCELLANEOUS COMMERCE COMMITMENTS

REIMBURSABLE DETAILS (PROJECT 7902000)

Description of Service: This project was established to serve as the central processing point for the reimbursable details of Office of the Secretary employees to requesting DoC bureaus and/or other federal agencies.

Basis of Charge - Manual: Charges for actual detail costs will be billed directly to requesting organizations.

DOC INDEPENDENT FINANCIAL AUDITS (PROJECT 7906000)

Description of Service: The CFO Act of 1990, as amended by the Government Management Reform Act of 1994, requires an audit of the Department's annual consolidated financial statements covering all accounts and activities of each office, bureau, and activity. This project funds the annual costs of providing the audit service.

Basis of Charge - Manual: Bureaus are assessed for a percentage of the annual audit contract costs based on the bureau's budget authority and level of effort needed by the contractor.

PRINTING:

COUNCIL OF ECONOMIC ADVISORS (PROJECT 7918000)

FAADS/CONSOLIDATED FEDERAL FUNDS REPORT (PROJECT 7921000)

Description of Service: Printing costs are collected for graphics services only on the economic indicator charts provided monthly by the White House. The second project funds DoC's share of the Federal Assistance Awards Data System (FAADS) and Consolidated Federal Funds Report (CFFR) displaying the geographic distribution of federal expenditures or obligations.

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Basis of Charge - Automatic Monthly: All costs are billed to Census for Project 7918000. For Project 7921000 there are two parts to the billing algorithms: (1) PTO costs are allocated and billed according to the Memorandum of Agreement between PTO and the Office of the Secretary; and (2) the remaining costs are billed to operating units and bureaus based on their share of the Department's FTE.

DOC INTERN PROGRAM (PROJECT 7920000)

Description of Service: This is a partnership-in-education program for post-secondary students to provide experiential training opportunities in the federal sector, as well as to increase career development for minorities. The DoC Post-Secondary Internship Program awards financial assistance to organizations that place interns from minority institutions and other institutions of higher education into a wide variety of scientific, technical and administrative positions throughout the Department.

Basis of Charge - Manual: Bureaus provide program participation projects, request interns and are directly charged for the interns actually appointed. Other federal agencies (partnered with DoC through interagency special agreements) are billed by IPAC for interns actually appointed.

FSAFEDS-FLEXIBLE SPENDING ACCOUNT FOR DOC PERSONNEL (Initiated in FY 2005) (PROJECT 7925000)

Description of Service: This project supports the Flexible Spending Account (FSA) which has two parts that covers the Health Care FSA which pays for the uncovered or unreimbursed portions of qualified medical costs and the Dependent Care which allows you to pay eligible expenses for dependent care with pre-tax dollars. These requirements were established under the National Defense Authorization Act for 2004 (P.L. 108-136) requiring that agencies pay the administrative fees associated with employee participation in flexible spending account programs.

Basis of Charge: Costs are billed to operating units and bureaus based on their share of participation in this program.

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CONFERENCES:

IT/PROCUREMENT CONFERENCE (PROJECT 7926000)

BUDGET CONFERENCE (PROJECT 7939000)

Description of Service: These projects were established to achieve minimum total costs through utilizing one billing source to private firms, thereby taking advantage of group rates on participating functions.

The IT/Procurement Conference is a joint conference with IT and acquisition management professionals. Its purpose is to provide a forum to discuss the improvements we plan to make in both communities and to identify other opportunities for improvement. There will be discussions on federal and Departmental policy issues, ideas about common technology, management and acquisition challenges and approaches to deal with them. The conference usually attracts around 200 plus Commerce attendees. This conference has not been an annual event in recent years.

The Budget Conference is a three-four day event in which two to five representatives of each of the bureaus meet with senior Departmental policy officials and budget staff. Congressional and OMB staff are invited to share their views on a variety of topics. Topics include such items as: what to expect in the approaching budget cycle, Congressional and OMB expectations, internal and external factors that affect bureau budgets and processes, and the impact of GPRA on budgeting. An outside facilitator is used to coordinate the conference with its location being at an offsite location within 200 miles of Washington, D.C. This has not been an annual event in recent years.

Basis of Charge - Manual: Organizations will be billed based on participation in the conferences.

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PMC COUNCIL (CIO/CFO/FAC/CHCO) (Initiated in FY-2003) (PROJECT 7945000)

Description of Service: This project was established to serve as the central processing point for the Interagency management councils, as authorized through the Treasury/General Government Appropriations Act. Agencies each contribute to a central fund, administered by the General Services Administration, to support the approved projects of the President's Management Council (Chief Information Officers Council, Chief Financial Officers Council, Federal Acquisition Council and Chief Human Capital Officers Council).

Basis of Charge - Automatic Monthly: Costs are billed to operating units and bureaus based on their share of the Department's FTE.

AD HOC EXPENDITURES (PROJECT 7905000)

REIMBURSABLE- OTHER (PROJECT 7919000)

Description of Service: Throughout each fiscal year, the Department incurs obligations and makes commitments for various services performed by both private firms and other government agencies. These projects were established to achieve minimum total costs through utilizing one billing source to private firms, thereby taking advantage of such items as group rates on participating functions and to accommodate various government agencies which prefer one billing at the Department level.

Basis of Charge: Whenever specific bureaus are involved, they will be billed directly (7905000 - manual billing). PTO costs are allocated and billed according to the Memorandum of Agreement between PTO and the Office of the Secretary, otherwise, each bureau's share of the Department's FTE is the basis for billing (7919000 - automatic monthly billing).